

**Team éXi**

Meeting Minutes

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| Subject | Team Meeting Minutes 15 |
| Date | 31 August 2018 |
| Time | 16:30 – 18:00 |
| Venue | SOE GSR 2.6 |

Attendees

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| Name | Attendance |
| Moh Moh San | Present |
| Riana | Absent |
| Tang Hui Xin | Present |
| Thet Thet Yee | Present |
| Loo Wei Hua Shawn | Absent |
| Zang Yu | Present |

Meeting Agenda

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| Agenda |
| 1. Revisited feedback from Prof   Summary of Discussion   * Discussed on the implementation of Machine Learning suggested by Mrs Lian Chee * Discussed the detailed plan for Pilot Testing with Sponsor |
| 1. Delegation of work   Summary of Discussion   * Revisited upcoming tasks for all members * Adjusted tasks and setting priorities for all members |

Action Item

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| Action | Member Responsible | Due Date |
| - | - | - |

The meeting was adjourned at 6:00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared By,

Shawn

Vetted and Edited By,

Moh Moh San